



DRAFT MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING

Work Session

MONDAY, APRIL 17, 2018 – 6:00 PM

CITY HALL

DRAFT

MEMBERS PRESENT: Jerry D. Roseberry, Mayor; and Councilmembers: George Holt; Jim Windham; Mike Ready; and Jeff Wearing, Sarah Davis, Councilmember David Eady was not present.

OTHERS PRESENT: Matt Pepper, Assistant City Manager; Dave Harvey, Chief; Jody Reid, Utility Superintendent; Luran Willis, City Clerk; Hoyt Oliver, Erik Oliver; Cheryl Ready, Peggy Madden, Hal Chitwood, Project Manager @ Bureau Veritas, Danielle Miller, Dean at Oxford College and Allyson Epps from Oxford College.

The meeting was called to order by the Hon. Jerry D. Roseberry, Mayor at 6:00 PM.

Agenda – Attachment A

Honorary Councilmember of the Month

Councilmember George Holt introduced Catherine Chastain-Elliott as the Honorary Councilmember for May as appointed by him.

Mayors Announcements

Roseberry said he attended a meeting with Newton County today regarding strategic planning and said if anyone has any items they are interested in to let him know.

Roseberry said that Dean Hicks from Oxford College will be the guest speaker at the Northeast Regional Commission meeting on Thursday, April, 19th.

Building Inspection Services

Hal Chitwood, Project Manager with Bureau Veritas gave a presentation to Council with examples of their company's billing methods for their building inspection services. Roseberry said that council will work on a fee schedule that best suits Oxford's needs and have them review it in order to come up with a workable solution for the cities building inspection services.

GEFA Loan Modification Resolution

Roseberry said that GEFA has indicated that we need to renew the cities resolution for the N. Emory Sewer Project. Assistant City Manager Matt Pepper said the original resolution was based on a project completion date of December 2017 which has expired. The new resolution will expire December 2018.

A motion was made by Windham, seconded by Ready to renew the resolution with a project completion date of December 2019. Motion passed 6/0. Attachment C

Water Tank Maintenance Request for Proposal

Utility Superintendent Jody Reid said due to a number of issues with the water tank maintenance company, Utility Services, he is recommending to Council to place the maintenance contract out for bid, and presented an RFP for the advertising. All members were in agreement to go ahead and list the RFP.

Asbury Street Park

Assistant City Manager Matt Pepper presented the preliminary engineering plans for the Asbury Street Park project. Pepper pointed out a couple of design modifications pertaining to the sidewalk and the retention pond. Roseberry said the Park Committee will make their recommendations to the Tree, Parks and Recreation Committee and they will present the final plans and recommendations to Council.

107 W. Clark Street Renovation Project

Councilmember Windham said the *ad hoc* Yarbrough House Renovation Committee are waiting on feedback from Randy Vinson regarding plans before moving forward with any decisions.

Sanitation Services

Councilmember Ready said that as we are moving into the FY2019 Budget, we are proposing to increase the sanitation fee by \$3 per roll cart. Chairman Ready said the additional \$1 over the \$2 increase from Latham which will be effective July 1, 2018 will cover and offset the cost of the dumping fees to the County Landfill for the limbs and brush.

FY2019 Operating Budget

Committee Chairman Mike Ready presented a Draft copy of the FY2019 Operating Budget. Ready said there have only been a few changes since the last draft which reflects more of the current figures of where we are today.

FY2019 Capital Budget

Committee Chairman George Holt presented a Draft copy of the FY2019 Capital Budget. Holt said that they have eliminated the forecast from last year which took the budget out to 2020 making it easier to determine the direction and plans for the capital budget and projects for FY2019.

Adjourn

A motion was made by Windham, seconded by Wearing to adjourn the meeting at 7:05 PM.

Respectfully Submitted;

Lauran Willis, CMC/FOA
City Clerk